

29 OCTOBER 1993



Transportation

**OPERATION, MAINTENANCE, AND USE OF
TRANSPORTATION VEHICLES AND
EQUIPMENT**

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OPR: HQ USAF/LGTV
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Pages: 8
Distribution: F

- 1.** The Air Force uses motor vehicles, watercraft, and railroad assets to move people and equipment. The Air Force must account for, operate, and maintain these assets so they are safe, efficient, and environmentally sound. Toward those ends, this directive establishes policies to ensure the Air Force has people who are trained, management systems that are effective, and procedures that enable the Air Force to incorporate technological advances, all in compliance with the requirements of public law.
- 2.** The Air Force will authorize and acquire the minimum number of motor vehicles, watercraft, and railroad assets needed to meet its mission requirements, using pooled services from base transportation as much as possible. The Air Force will acquire and retain railway assets and watercraft only to satisfy requirements that commercial services cannot meet.
 - 2.1. The Air Force will aggressively acquire and use alternative fuel motor vehicles to conserve fuel and to protect the environment.
 - 2.2. The Air Force will consider leasing vehicles as an alternative to the Air Force Priority Buy Program, by using interagency motor pools or commercial agencies when such leases promote economies and do not impair the mission.
 - 2.3. The Air Force will consider renting individual motor vehicles on a short- or long-term basis when doing so is cost-effective to the Air Force.
- 3.** The Air Force will ensure all government-owned, rented, or leased vehicles, including watercraft and railroad assets, are marked according to public law, and are used for official purposes only. Specifically, no one may use government vehicles for personal business, convenience, or pleasure.
 - 3.1. Only Air Force commanders who cannot otherwise fulfill their command responsibilities will be authorized command and control vehicles.
 - 3.2. Use of government vehicles for domicile-to-duty transportation is limited as prescribed in public law.
 - 3.3. The Air Force may establish bus transportation services on installations, between installations or subinstallations, and for dependent school children to and from school.

4. The Air Force will account for registered vehicles, including locomotives and watercraft, using the Registered Equipment Management System.
5. The Air Force will train and license the minimum number of personnel to operate, inspect, and care for Air Force vehicles and will track their qualifications.
6. The Air Force will have a Vehicle Safety Program that includes accident prevention and reporting on all vehicle accidents or incidents.
7. To maintain Air Force vehicles, the Air Force will use warranties where it can, will meet deadlines on Time Compliance Technical Orders, and will ensure technicians properly calibrate and certify tools. The Air Force will use standard procedures to monitor and document maintenance, thus improving the reliability and maintainability of our vehicles.
8. The Air Force will have a Management and Equipment Evaluation Program (MEEP) to evaluate commercial management processes, innovations, vehicles, tools, and equipment for our use. If evaluated equipment is suitable, the Air Force will buy it at discounted prices.
9. Following are responsibilities and authorities:
 - 9.1. HQ USAF/LGTV provides guidance on, and measures compliance with, operations and maintenance policies covered in this directive.
 - 9.2. HQ USAF/LGSP manages Air Force requirements and programs and budgets funds to acquire equipment and vehicles, including watercraft and railroad assets. HQ USAF/LGSP also directs peacetime repositioning of assets.
 - 9.3. HQ USAF/LGT and HQ AFMC/XRCG manage the Air Force's railway and watercraft equipment.
 - 9.4. HQ AFMC/LGTV manages, oversees, and works funding and manpower issues for activities under the MEEP. The Air Force Civil Engineering and Services Agency (AFCESA), through the MEEP, helps evaluate items and services related to Civil Engineering.
 - 9.5. The Secretary of the Air Force holds sole approval authority for requests to establish domicile-to-duty requirements, submit through HQ USAF/LGTV for validation.
 - 9.6. Major commands (MAJCOM) and field operating agencies (FOA) carry out the policies covered in this directive and help bases to comply.
 - 9.6.1. MAJCOM commanders approve requests to establish requirements for command and control vehicles.
 - 9.6.2. MAJCOM Directors of Transportation may authorize contractors to use Air Force vehicles when needed for contract work.
 - 9.7. Transportation squadrons on installations manage and control Air Force vehicles, license operators, and provide transportation services. They also maintain vehicles acquired with appropriated funds and bearing US Air Force registration numbers, certain aerospace ground equipment (AGE), and certain nonregistered vehicles and equipment. For nonregistered vehicles and equipment that cost less than \$10,000, the using organizations provide the maintenance.

9.8. Units that use motor vehicles, locomotives, and watercraft do operator care, inspections, and organizational maintenance. Units with government vehicles assigned do organizational vehicle training.

9.9. MEEP field offices arrange for and aid evaluations of management processes or equipment. They make sure activities have resources and training needed for fair, complete evaluations.

10. Vehicles procured with nonappropriated funds are exempt from this policy directive.

11. Attachment 1 describes measures used to assess compliance with this policy.

12. Attachment 2 lists public laws, DoD directives, and other guidance implemented by this directive. It also presents, separately, the specific public law or other guidance implemented by each of the policy statements of this directive.

13. Attachment 3 lists related publications.

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Attachment 1

MEASURING COMPLIANCE WITH POLICY

A1.1. HQ USAF/LGT will measure the success of our policy to maintain vehicles in "safe and serviceable" condition by charting Vehicle In-Commission (VIC) rates once each year. Bases will report through the MAJCOMs and FOAs to HQ USAF/LGT by way of the On-Line Vehicle Interactive Management System (OLVIMS) RAQ6T.DA1, *Vehicle Summary Disk*. This data then goes to Warner Robins Air Logistics Center's Consolidated Analysis and Reporting System (CARS) DSD: D101, for access by query. The annual chart will show what percentage of time vehicles are available for use, with our goal being an upward trend toward 100 percent. (See **Figure A1.1.**)

A1.2. HQ USAF/LGT will measure compliance with policy on managing and accounting for the Air Force's vehicle fleet by tracking the total number of registered vehicles. Each MAJCOM will report the total number of registered Air Force vehicles authorized and assigned, per Table of Allowance 012, *Vehicles*, using RCS: MTC-MM(M)7135, *Registered Equipment Management System Asset/Authorization Summary*. The objective is to ensure the minimum number of vehicles are authorized and assigned to meet mission requirements. (See **Figure A1.2.**)

Figure A1.1. Sample Metric of Vehicle In-Commission (VIC) Rates on Annual Basis.

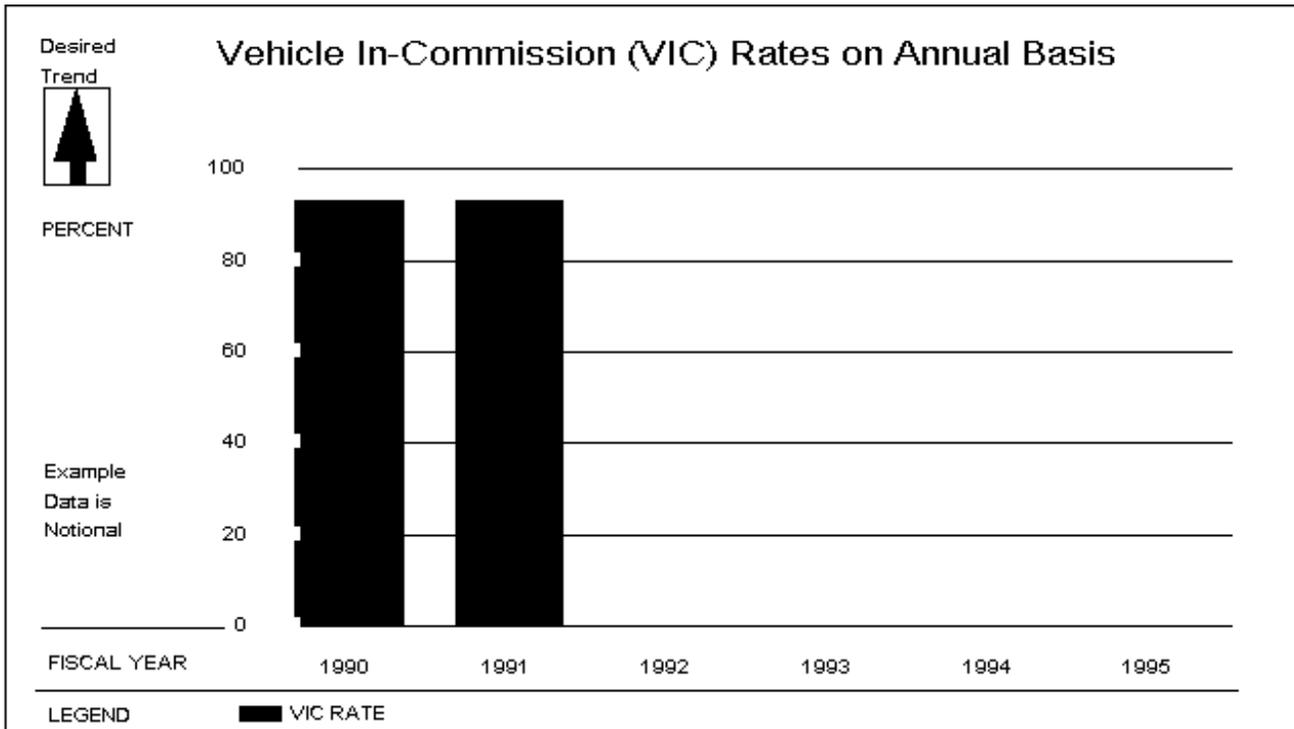
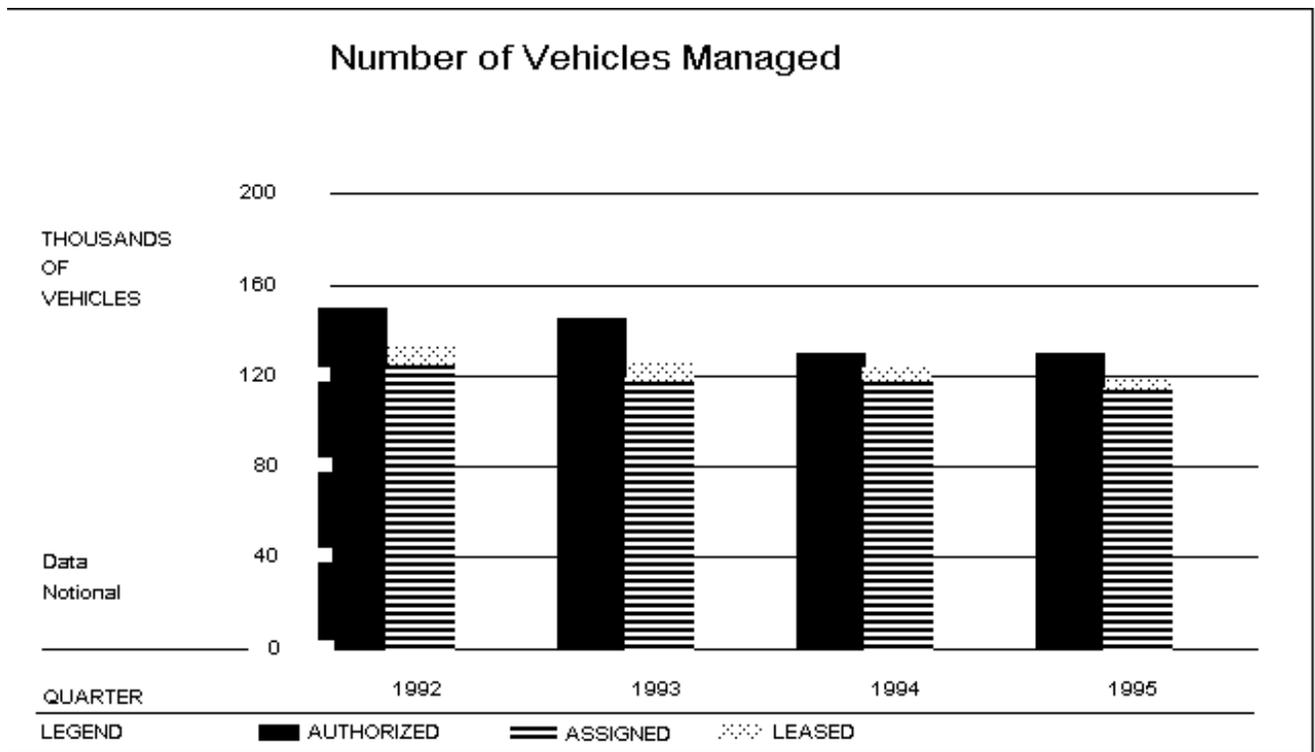


Figure A1.2. Sample Metric of Number of Vehicles Managed.



Attachment 2

IMPLEMENTING DIRECTIVES AND GUIDANCE

The following presents the public law or other guidance specifically implemented in each of the policy statements of this directive. (Paragraph references in parentheses and bolded are related to the paragraphs in the text of this policy directive.)

Public Law 81-874, (paragraph **1.3.3.**), *Educational Agencies - Area Affected by Federal Aid*, September 3, 1950

Title 10, United States Code, Section 2639 (paragraph **1.3.3.**), *Transportation to and from School for Certain Minor Dependents*, 1992

Title 10, United States Code, Section 2632 (paragraph **1.3.3.**), *Transportation to and from Certain Places of Employment and on Military Installations*, 1992

Title 31, United States Code, Section 1344 (paragraph **1.3.2.**), *Passenger Motor Vehicle and Aircraft Use*, March 1, 1983

Title 40 United States Code, Chapter 10, Subpart 491(a)(4)-(5) (paragraph **1.2.2.**), *Motor Vehicle Pools and Transportation Systems* July 1, 1986

Title 41, Code of Federal Regulations, Chapter 101, Subparts 101-38.101.2, 101-38.102(d), 101-39.205 (paragraph **1.2.**), *Motor Vehicle Acquisitions*, July 1, 1991

US Coast Guard Commandant Instruction M16672.2A (paragraph **1.2.**), *Navigational Rules-International-Inland*, December 23, 1983

DoD Directive 1015.1, With Change 1, *Nonappropriated Funds (NAF) and Morale, Welfare, and Recreation (MWR) Programs*, August 19, 1981

DoD Regulation 4500.36-R, *Management, Acquisition, and Use of Motor Vehicles*, July 1981

DoD Directive 5030.9, *Coordination of Shipbuilding, Conversion, and Repair for the Department of Defense*, January 19, 1972

DoD Directive 6050.4, *Marine Sanitation Devices for Vessels Owned or Operated by the Department of Defense*, March 16, 1982

DoD Directive 6050.15, *Prevention of Oil Pollution From Ships Owned or Operated by the Department of Defense*, June 14, 1985

Energy Policy Act of 1992 (paragraph **1.2.1.**)

Clean Air Act of 1990 (paragraph **1.2.1.**)

Title 41, Code of Federal Regulations, Chapter 101-38.001-10 (paragraph **1.3.**), *Registration, Identification, and Exemptions*, July 1, 1991

Title 41, Code of Federal Regulations, Chapter 101, Subpart 101-38.6 (paragraph **1.4.**) *Reportable Vehicles*, July 1, 1991

Title 41, Code of Federal Regulations, Chapter 101, Subpart 101-38.3 (paragraph **1.3.**) *Official Use of Government Motor Vehicles*, July 1, 1991

Title 41, Code of Federal Regulations, Chapter 101-38.103 (paragraph **1.2.3.**) *Leasing of Motor Vehicles*,
July 1, 1991

Attachment 3

RELATED PUBLICATIONS

- AFI 24-301, *Vehicle Operations* (Formerly AFM 77-310, Vol 1)
- AFI 24-302, *Vehicle Maintenance Management* (Formerly AFM 77-310, Vol 2)
- AFI 24-303, *Command/Air Force Vehicle Integrated Management Systems* (Formerly AFM 77-310, Vol 4)
- AFI 24-304, *Management and Operation of Air Force Watercraft* (Formerly AFR 75-58)
- AFI 24-305, *Procedures for the Management and Equipment Evaluation Program (MEEP)* (Formerly AFR 77-5)
- AFM 77-320 Vol I, *On-Line Vehicle Interactive Management System (OLVIMS) B004/VQ, End Users Manual* (No Change)
- AFM 77-320 Vol II *Short On-Line Vehicle Interactive Management System (S-OLVIMS) B004/V1, End Users Manual*
- TO 36-1-42, With Change 1, *Policies Governing Warranty Procedures for Air Force Vehicles* (No Change)
- AFI 38-101, *Organizational Policy and Guidance* (Formerly AFR 26-2)
- AFM 67-1, *USAF Supply Manual* (No Change)
- AFPD 68-1, *Reports of Survey for Air Force Property* (Formerly AFR 177-11)
- AFR 75-34, *USAF Utility Railway Equipment Management and Railroad Operations* (No Change)